

Erasmus Policy Statement

CPR Montecastelo is a high vocational and training school working in different technical fields like Computer Science, Electrical circuits and Robotics.

As a high educational institution engaged in the quality management process, one of our objectives is to promote the students and staff mobility abroad. This participation in international projects is recorded in our strategy and annual plan to improve their professional and linguistic abilities as well as to help students become more independent, autonomous and respectful with other cultures.

The mobilities that we are carrying about within the Erasmus frame consist of sending our higher technicians for their three-month placement to Germany.

We have established a cooperation between our school and the town hall of Osnäbruck in Germany to find suitable enterprises for our students to do their internship with the aim of getting a job once they have finished and they get their school Certificate to become qualified higher technicians. We have discussed and agreed the training agreements with the host enterprises in advance. The accommodation provided is in host families so that the students can improve their German and integrate in their everyday life, getting to know their culture and costumes.

We also intend to try to broaden our contacts and increase the number of partners, countries and mobilities.

STRATEGY FOR THE ORGANISATION AND IMPLEMENTATION OF INTERNATIONAL COOPERATION PROJECTS

Our Institution has a Department of European Programmes, where the coordinator of International programmes together with the coordinator of relation with enterprises promote the participation in improvement and innovation projects with other enterprises belonging to productive sectors of our professional fields. This strategy of international cooperation is based on three performance lines: looking for partners for this cooperation outside our borders, establishing contacts to carry out projects together and looking for funding which allows to the actual implementation of the projects.

The main objectives for that performance are to improve language skills of participants so that they can get in touch with other enterprises, private and public organizations and foreign

administrations; to promote contacts through web page, to take part in international meetings held by attendants from participating and non- participating countries.

The participation in the Programme is part of our strategy for the modernisation and internationalisation of our Institution.

The impact we expect to achieve is to increase the number of student mobility for placements, so that they carry out in a satisfactory way their on-the-job learning module, and they can acquire the professional competences required to increase their chances to get a job in countries where the market is demanding qualified technicians.

They will also adapt to different labour markets, get to know different ways of working in different production sectors, improving their CV.

They will improve their linguistic competences and respect for other cultures.

Their mobility will be recognized with ECTS credits in the same way as other countries. All these outcomes will contribute to create qualified graduates to cover the needs of Europe, as well as to improve the importance and quality of higher education.

Training agreements will be discussed and agreed between our Institution and the host enterprises, which will create a better understanding of both organisations.

RECOGNITION AFTER MOBILITY

There is a programme of activities indicated in the learning agreement. They belong to one of the modules within the student's curricula. It is compulsory for the student to get a positive assessment in this on-the-job learning period to get his school Certificate.

Therefore, after this three-month placement, where the tutor in the enterprise evaluates all the tasks carried out by the student and fills in an assessment sheet, the tutor at sending institution evaluates all the reports sent by the tutor in the company and weekly student's list of tasks and a self-evaluation of the student himself. Then he gets his School Certificate, as well as the ECTS and Europass. The enterprise also issues a Certificate of Attendance for that period.

LANGUAGE POLICY

Our Institution offers two different language courses according to the host countries: German and English. We have an inter-institutional agreement with Osnäbruck University which sends German students of Spanish to our Institution to teach German to our participants while they do their three month placement in a foreign country. So they provide German lessons to all students interested in doing their mobility to Germany. The students continue these classes in Germany thanks to the collaboration of the Osnäbruck Town Hall.

METHODOLOGY

At the end of the second year, the students have to spend three months on their on-the job learning period. This module which is part of the curricula, has been allocated with 22 ECTS credits. They have to spend about 384 hours training in a company carrying out activities already set by our Educational board and which have been already taught at school. These activities have been also agreed among the sending institution, the student and the host company. There is a follow-up of the activities to ensure the high quality of the placement. Therefore, after the work placement and the necessary assessment, the students receive the full recognition of the competences acquired during their stay and they get their school Certificate. They get their Diploma supplement, where all the credits allocated to the modules are clearly shown including the above mentioned traineeship which is worth 22 ECTS, previously agreed in the Learning Agreement and recognised.